



Utilizing the Fire House for community & organizational events is encouraged by the SGCVFD and the fire association.

Requests for use of the community/training room should be made online by e-mail to the webmaster at the SGCVFD's web site: sgcvfdbookings@mchsi.com.

The following are the guidelines for usage:

1. Request is made online in an email format with a two week lead time;
2. Request will include number of persons involved and who will be responsible for the meeting room;
3. If additional tables and chairs will be needed please include in your email request;
4. A return email will then be sent to the requester;
5. Meetings will be for the community/training room only and not the bay areas, unless specific usage approval has been obtained;
6. The room must be clean and neat when finished and all rubbish removed;
7. The responsible person will sign the checklist and leave it on the clipboard when finished with the facility;
8. If bags of ice have been taken from the freezer they must be replaced;
9. Any damage or losses will be charged to the group utilizing the facility;
10. Details of the request and the group utilizing the Fire House will be posted on the fire department's web site.
11. SGCVFD meets Monday evenings for training.

***** **Thank You For Your Cooperation & Support** *****